



## Coronavirus Update

With the increase in reported cases of the coronavirus (COVID-19), we know the virus is a top concern for our customers. During this extraordinary time, MOCAP remains committed to providing the superior products, service and support you have come to expect of our company. Due to our facility in China, we have been navigating the impacts of COVID-19 for quite some time now, perhaps much longer than most US companies. As a result of the measures we took at our China facility, that operation is up and running strong. Now that COVID-19 has spread across the globe, we have taken what we learned in China and have begun implementing similar measures at all of our operations to ensure the safety, health, and productivity of our sites.

To reduce the risk of workplace exposures to COVID-19, MOCAP has taken the following preventative measures:

- Implemented a preventive cleaning regimen throughout our offices and manufacturing facilities.
- Temporarily banned all business travel.
- Adjusted corporate policies to encourage employees to stay home if sick and leave work immediately if they become sick.

In the unfortunate event that one of MOCAP's sites is hit by COVID-19, we have taken the following steps to ensure we continue to meet our customer's needs:

- We have taken steps to allow all of our sales and customer service members to work from home.
- For stock items, we can ship the parts from one of our other locations across the world. Airfreight is an option if necessary.
- To the fullest extent possible, departments are kept isolated from others, and our staff is heavily cross-trained. In the event a group needs to be self-isolated, all departments will be able to remain productive.

***Manufacturer of Quality Plastic & Rubber Products***

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